

State of Vermont
Department for Children and Families
Office of Economic Opportunity
280 State Drive, NOB 2 North
Waterbury, VT 05671-1050

Agency of Human Services

TO: Family Unification Program Referral Partners

FROM: Lily Sojourner, Amanda Churchill, and Christine Dorer, Department for Children and Families

DATE: June 30, 2022 and updated August 4, 2022

RE: Changes to Family Unification Program referral protocol

The Department for Children and Families (DCF) has temporarily updated the referral parameters for Family Unification Program (FUP) Vouchers with the Vermont State Housing Authority (VSHA).

Effective June 30, 2022, all households referred to the VSHA FUP referral list must be currently involved with the DCF Family Services Division. This temporary change will remain in effect until November 1, 2022. During this period, referrals without FSD involvement will not be accepted. This change maintains access to this resource for the priority population while DCF takes time to explore necessary updates to the referral and review process.

Referrals may still be put forward by any of the following:

- DCF Family Services Division
- DCF Economic Services Division Reach Up Program
- Family Supportive Housing Program
- Youth Development Program
- Coordinated Entry

To be placed on the FUP referral list, the “Program Involvement” section of the FUP Program Referral form must identify that the family/youth is involved with Family Services Division. At the same time, the referral may also identify that the household is involved with Family Supportive Housing, Reach Up or the Youth Development Program; in these cases, the confirmation of eligibility can be documented by a supervisory signature by a program other than Family Services. Please see the [FUP Program Referral Form](#) for reference.

Please continue to check the website for updates [Family Unification Program | Department for Children and Families \(vermont.gov\)](#).

Lily Sojourner
Lily Sojourner
DCF - Vermont Office of
Economic Opportunity

Christine Dorer
Christine Dorer
DCF – Economic
Services Division

Amanda Churchill
Amanda Churchill
DCF – Family Services
Division