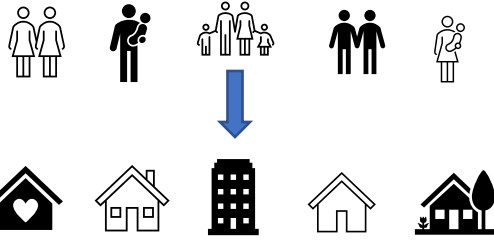


CARES Housing Voucher Procedures!



CARES Voucher recipients can do any or all of these things with their Housing Support Worker!

Make sure to fill out every part of each of these forms and applications. Not doing so will delay the process!!

"I want 100% of our rent paid with my CARES Housing Voucher"

"We would like to extend our CARES Voucher past one year!"

"We would like to move to a new apartment!"

"I want to apply for a permanent Housing Choice (Section 8) voucher for my family!"

CARES participants can have up to 100% of their rent covered through their CARES Housing Voucher – and it's easy to do!

As long as the client is in good standing with their landlord; they are working on improving their housing and financial conditions; they don't have an annual income above 50% AMI; and they don't have the resources and supports necessary to retain housing without a voucher, they can apply for an extension of up to six months!!!

Clients can transfer units for VAWA or when extending their voucher.

CARES Voucher-Holders get preference for Housing Choice (Section 8) Vouchers!

1. [Go to the application and print it out.](#)
2. Fill in the names and address on the second page
3. Request EITHER
 - a. Re-evaluate based on current income
 - b. Choose how much or little the household wants to contribute
4. For (a.) you can [attach income info](#) or [self-declare your income](#)
5. For (b.) there is no income documentation required.

- [VAWA](#)
- Habitability Issues
- Non-renewal of lease/no-cause eviction
- Household choice relating to long-term housing stability goals.

1. Each month, CVOEO will send invitations to HSW's for qualifying CARES households.
2. HSW's connect with those on their case list to run through qualifications, fill out [Appendix One](#) with all relevant preferences, and complete the [regular full application](#).
3. HSW's send application & documents back to VT State Housing Authority (VSHA) via encrypted email, fax or mail.
4. HSW's inform [VSHA](#) & [CVOEO](#) that the application has been submitted.
5. VSHA approves or denies and includes CVOEO and HSW's on all correspondence.
6. VSHA encourages anybody who is denied a voucher to appeal this decision.

[Fill out the CARES Housing Voucher Review Form!](#)

[Fill out this application and send it back to CVOEO!](#)

This option can help just about every CARES client! [Encourage them to take the money that would have gone to rent, and save it!](#)

Households must be at, or below, 50% AMI to qualify for an extension.

Make sure to check out [Rent Right Classes!](#)

If there are folks who may have a hard time meeting requirements, please start working with them early to address the barriers!