

P-2725     Fraud Investigation and Referral

A.     District Investigation

Review case circumstances and obtain added facts, as needed, whenever:

    a complaint from any source alleges improper receipt of benefits;

    eligibility review (change report or scheduled) indicates withheld information based on prior eligibility review data and/or inconsistent statements in review statement and other contacts.

    verified data reported through Quality Control or other administrative review indicates possible false information furnished for eligibility decision or willful withholding of pertinent information.

Complete Suspected Fraud Referral (DSW 108); refer for supervisory review.

B.     District Supervisory Review

Supervisor and Director, in turn

    review Fraud Referral (DSW 108) and case record.

    request, as needed, additional information.

    enter assessment and recommendation on DSW 108.

Director sends DSW 108 to Fraud Division for review; files suspense copy of DSW 108 in case record.

C.     Fraud Division Review

Director assesses desirability for full investigation; assigns to investigator or returns to district with reasons for declining investigation.

Investigator completes investigation and report; obtains Reimbursement Agreement (DSW 108A), if appropriate, and informs district of agreement.

Director reviews investigator's report and assesses desirability of further action; refers for legal action or returns DSW 108 to

district with reason for declining further action.

Director informs district of final disposition of referral by disposition memo for filing in case record.