

P-2710     Federally Administered AABD Supplements  
(Regulation Reference: 2720-2739)A.     Application

Application must be filed with a Social Security Office as part of SSI application.

- Refer person asking about, or potentially eligible for, SSI/AABD to the Social Security Office serving his town of residence (see Town Code List, Section 210.3).
- Assist person who lives at a distance from Social Security Office, as appropriate, for example:
- Inform of Social Security itinerant service schedule in his area (see Section P-2711).
- Check telephone directory for toll-free or "Enterprise" number from his local exchange to Social Security Office.
- Call Social Security Office to ask that application forms be mailed to him.
- Inform of available resources, if any, to help with application (e.g., Area Office of Aging).

B.     Initial and Continuing Eligibility

Social Security determines initial and continuing eligibility for SSI/AABD.

- Assist person having problems with SSA process, as appropriate, by contacting Social Security Office when, for example:
  - applicant claims his application has not been acted upon within a reasonable time.
  - applicant/recipient did not get expected check and doesn't understand why (could be address change or other change which needs to be reported).
  - applicant does not understand notice or other correspondence from SSA.

- Notify Social Security of changes reported for Department programs which might affect SSI/AABD eligibility and/or payment (e.g., admission to long-term care).
- Follow up referrals to Social Security, as appropriate.