



ACCOUNT NAME / METERED SERVICE VERIFICATION

To be completed by the Landlord:

I certify that _____ is a tenant in my rental unit
Name of renter
located at: _____
Physical Address / 911 location

The primary type of fuel type used for heating the unit is: _____

The Fuel Supplier is: _____
Company Name Town Phone

Name on Account: _____ Account Number: _____

If landlord bills the tenant for heat: Seasonal Fuel Assistance benefits are paid directly to the Fuel Supplier. The supplier needs to know what account to apply the funds to. Therefore, if the landlord bills the tenant for heat, *the tenant's name must be added to the account at the fuel dealers.*

Do you bill the tenant for heat? Yes No
If yes, I understand the tenants name must be included on the account. (please initial)

If the Fuel Supplier is not certified: Pursuant to Fuel Rules benefits may only be paid to suppliers who are certified with the program. In the event that the supplier is not certified with the program, and specific conditions exist, alternative payment methods may be utilized. Please check all that apply :

- Living Unit has metered propane in a multi-unit building.
- Living Unit has metered oil in a multi-unit building.
- Landlord chooses not to change suppliers.
- Other circumstances which prevent tenant from changing to a certified fuel supplier; explain:

Print landlord's name

Signature of landlord Telephone number Date

Landlord's mailing address

Verification (to be completed by tenant)

Tenant's name (please print) Social security number

Tenant's signature Date

Return this form to: DCF-Economic Services Division / Application and Document Processing Center
280 State Drive, Waterbury, VT 05671-1500