

2017-2020 Fuel Supplier Certification Agreement

Company's name (please print clearly)

Address (please print):

Telephone number: _____ Fax number: _____

Federal tax I.D. No:

Email for Primary Company Contact:

Fuel & Utility Office Use Only

Certified _____ Date _____

Decertified _____ Date _____

Fuel suppliers participate voluntarily in the Low-Income Home Energy Assistance Program (LIHEAP aka the Fuel Program). Only certified dealers may participate in the Fuel Program. Participation is certified by the Department for Children and Families Office of Fuel & Utility Assistance.

Please check all fuel types you would like to be certified to supply to the Fuel Program recipients.

Oil Propane Kerosene/ULSD Coal Electricity Natural gas

Direct Deposit to Supplier (please print)

See Clause 11 of the Terms and Conditions.

Bank name: _____

Bank address: _____

Bank transit no: _____

Supplier's bank account no.: _____ Type of account: _____

For all suppliers:

- You must sign this agreement to participate in the Fuel Program. This certification agreement replaces all prior agreements.
- This certification agreement will remain in effect for a term not to exceed 3 years, unless the Office of Fuel and Utility Assistance expressly grants a one-year extension of the agreement.
- This certification agreement may be cancelled by either the supplier or the ESD Deputy Commissioner or her or his designee with 30 days written notice. The Deputy Commissioner or her or his designee may decide not to renew, or may decide to cancel, the Certification Agreement if a Supplier violates one or more terms of the Certification Agreement.
- Fuel suppliers who are certified and wish to decertify from the Fuel Program at any time, or make a once-a-year change between MOR and DOR pricing agreements at any time, including during the winter heating season, must provide the Fuel & Utility Office with 30 days written notice of their intent to decertify from the Fuel Program or make a one-time pricing agreement change. A pdf file or scan of the written notice by email is acceptable.
- The decertified fuel Supplier will work with the Office of Fuel & Utility Assistance to reconcile all fuel assistance customer accounts.
- Fuel suppliers who do not want their certification automatically renewed in future years should also provide the Fuel & Utility Office with written notice. A pdf file or scan of the written notice by email is acceptable.

By signing this agreement, I attest that I am duly authorized to represent and execute this “Fuel Supplier Certification Agreement” on behalf of the company named. In return for receiving payments from the Office of Fuel & Utility Assistance Fuel Program recipients (Title 33 V.S.A. Chapter 26 as amended), I agree to abide by the certification terms and conditions. If I am a fuel supplier of oil, propane or kerosene/ULSD, I also agree to execute a Pricing Agreement for each fuel type supplied and also abide by those terms and conditions.

Signature

Date

Individual’s name (please print clearly)

Submit Your Forms.

1. Email a pdf file or scan of the completed form(s) from the fuel suppliers email account to: ahs.dcfesdfuelmgmt@vermont.gov OR
2. Send the original completed form(s) by mail to:
DCF – Economic Services Division
Office of Fuel and Utility Assistance
280 State Drive, HC 1
South, Waterbury, Vermont 05671-1020

Faxed forms will not be accepted.

Make and keep a copy of your signed, completed form for your records.