

**Important Please Read**  
**If you need interpretation services...**

(Arabic) 1-855-247-3092 إذا أنت ترغب خدمات الترجمة الفورية اتصل برقم 1-855-247-3092

Ako su Vam potrebne usluge tumačenja, pozovite 1-855-247-3092. (Bosnian)

စကားပြန် ဝန်ဆောင်မှုလုပ်ငန်းကိုအလိုရှိပါက 1-855-247-3092 သို့ဖုန်းဆက်ခေါ်ပါ။ (Burmese)

Si vous avez besoin de services d'interprétation, appelez le 1-855-247-3092. (French)

Mugihe woba ushaka impfashanyo yo gusigurirwa, hamagara uyu murongo 1-855-247-3092. (Kirundi)

यदि तपाईंलाई दोभाषे सेवाको जरुरत परेमा 1-855-247-3092 मा कल गनुहोस्। (Nepali)

Haddii aad u baahan tahay adeegyo turjumaan, wac 1-855-247-3092. (Somali)

Si usted necesita servicios de interpretación, llame al 1-855-247-3092. (Spanish)

Ikiwa unahitaji huduma za ukalimani, piga simu 1-855-247-3092. (Swahili)

Nếu quý vị cần dịch vụ thông ngôn, hãy gọi 1-855-247-3092. (Vietnamese)

June 22, 2020

Dear Applicant/Guest,

While the Economic Services Division (ESD) continues to operate the temporary housing program during COVID-19, we have been slowly adding program requirements. Beginning July 13, 2020 to be eligible for temporary housing your household will need to meet the income and resource threshold.

**Income:** To be eligible your household must have gross monthly income at or below 185% of the Federal Poverty Level based on the size of your household. Gross monthly income means earned or unearned income from any source to any member of your household.

Size of Household	Maximum Gross Monthly Income at 185% FPL
1	\$1926
2	\$2609
3	\$3290
4	\$3971
5	\$4653
6	\$5334
7	\$6015
8	\$6697
9	\$7380
10	\$8063
For each additional person add \$683	

**Resources:** To be eligible your household must not have more than \$2,250 in liquid resources. Liquid resources, include but are not limited to: cash on hand; gift cards; checking accounts; savings accounts; debit accounts; savings certificates (CD); stocks; bonds; trust accounts that are accessible to any member of the

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household; retirement funds that are available to any member of the household; or, lump sum payments. A liquid resource does not include an Able Account (Achieving a Better Life Experience) or money held as part of a PASS plan (Plan to Achieve Self Support).

As a reminder when your motel/hotel reservation is about to end you must apply with ESD to receive temporary housing.

- **To apply** call the Benefits Services Center at 1-800-479-6151. You may also receive a phone call from staff in your local district office to help you complete the application.

**Please be aware there are other requirements regarding temporary housing such as a possible 30% contribution of your gross monthly income toward housing, working with a housing agency, and a period of ineligibility if you are asked to leave a motel/hotel for not following its rules. For details, please see the letter to people in hotels/motels dated June 4, 2020. You can find this letter at <https://dcf.vermont.gov/benefits>. or call the Benefits Services Center at 1-800-479-6151 to ask for a copy of the letter or to have it read to you over the phone.**

### **Your Rights**

#### **You Have a Right to Request a Fair Hearing**

If you disagree with a decision by ESD, you may ask for an expedited (speedy) fair hearing (usually held within 10 days). A fair hearing is your chance to tell your story to the Human Services Board. The Human Services Board will review the facts of your case in a fair and objective manner. The Human Services Board will decide whether the decision should be upheld or reversed.

If you want to request a fair hearing call the Benefits Service Center at 1-800-479-6151 or the Human Services Board at 1-802-828-2536. You must ask for a fair hearing within 90 days of the date you receive notice. You may ask someone you trust to help you ask for a fair hearing.

#### **Do You Need Free Legal Help?**

You may be able to get free legal help from Vermont Legal Aid. Call Vermont Legal Aid at 1-800-889-2047.

#### **Do You Have Questions?**

If you have any questions, or want more information, please speak to your worker, or contact us at 1-800-479-6151.

#### **Rights of People with Disabilities**

Do you have a physical or mental or learning condition that makes it hard to do things we ask you to do? We can make changes to help you.

The Americans with Disabilities Act (ADA) and Vermont law say that we must make changes so people with disabilities can get public benefits. These changes are called reasonable accommodations. Here are some examples of changes we can make:

- Someone can write down your answers if you cannot.
- We can give you more time or help you get the documents you need to give us.
- You can have a support person with you when you talk to us.
- We can send documents with a larger print so you can read them.
- We can meet with you in your home or by telephone, so you do not have to come into the District Office.

Let a Benefit Service Center agent know if you need us to make changes so you can get the benefits you need.