

**Department for Children and Families  
 Child Development Division  
 Special Accommodation Grants  
 Applications Due: June 14<sup>th</sup>, 2020**

The following questions have been received from organizations indicating an intent to submit an application for the Special Accommodation Grants. Through this document, these questions and the CDD's answers are made available to all bidders.

CDD Contact for all correspondence: [AHS.DCFDDEGrantsAndContracts@vermont.gov](mailto:AHS.DCFDDEGrantsAndContracts@vermont.gov)

Question	Answer
<p>Do we have to complete JotForm, in order to submit the Request for Application? The jot form is asking for information that I don't understand.</p>	<p>Please submit all documentation using this email: <a href="mailto:AHS.DCFDDEGrantsAndContracts@vermont.gov">AHS.DCFDDEGrantsAndContracts@vermont.gov</a>            Do not use the <u>JotForm</u>.</p>
<p>All documentation pertaining to the RFA and SAG application, consent forms, service provider letter and additional documentation can be submitted through the email address.</p>	<p>Special Accommodation Grant (SAG) RFA and all required documentation should be emailed to the following address: <a href="mailto:AHS.DCFDDEGrantsAndContracts@vermont.gov">AHS.DCFDDEGrantsAndContracts@vermont.gov</a></p>
<p>What information must be submitted with the RFA in order to be reviewed? If we are missing information will our SAG requests be denied.</p>	<p>All Special Accommodation Grant Request for Applications must include the following information when submitted to be considered for a grant award at this time</p> <ul style="list-style-type: none"> <li>• Current W9</li> <li>• Certificate of Insurance</li> <li>• Certificate of Compliance- which is in the RFA document</li> <li>• Price Schedule</li> <li>• SAG Application- Completed in Full</li> <li>• Letter of Support from Providers</li> <li>• Parent Consent Form – signed</li> </ul>
<p>Do we have to be registered through SAM and have a DUNS number to be eligible for Special Accommodation Grant.</p>	<p>No, you do not have to be registered through SAM or have a DUNS number to be eligible for a SAG grant. Please submit all documentation using this email: <a href="mailto:AHS.DCFDDEGrantsAndContracts@vermont.gov">AHS.DCFDDEGrantsAndContracts@vermont.gov</a></p>

<p>Who can complete the Special Accommodations Grant RFA</p>	<p>Center program directors or Family Child Care Providers should complete the SAG application in partnership with the child's team.</p> <p>The child's team includes the child's parent or guardian and the professionals supporting the child's development and successful inclusion in education settings. For children under 3 this is most likely the regional Children's Integrated Services team. For children 3- 5 years old, this is likely the Preschool Special Education team in Local Education Agency where they live. For children in Kindergarten and or higher grades, this is the Special Education team in the Local Education Agency where they live and attend school. The team may also include the child's pediatrician, therapists, and other related professionals.</p>
<p>If there is more than one child in my program with specialized needs that may need support though a SAG. Should I submit a separate application for each child? When CDD receives multiple grants for different children at the same program, programs should submit a combined application for the entire program and explain how the funding request will be used to support all children in need of accommodation. The criteria specified above must be met and full documentation provided for each child named in a SAG application.</p>	<p>Programs may apply for one child or multiple children. It is unlikely that a single program will receive multiple grants for different children at the same time.</p> <p>If more than one child in a program requires supports, programs should submit a combined application for the entire program, covering all children who need support.</p>
<p>There is a child enrolled in my publicly funded Universal PreK program that is entitled to special education, but my program is not in the child's school district of residence.</p> <p>Can I apply for a SAG grant to support this child in my program?</p>	<p>For children entitled to Special Education services, services must be in place for the child prior to the program applying for SAG funding. SAG funds are intended to supplement, not replace, other services to which a child is entitled.</p>
<p>If a child in my program is already receiving special education services and the school is providing an aide to provide 1:1 support for the child in the morning program, am I automatically eligible to</p>	<p>No, each SAG funding requests is reviewed using established standards and approved or denied on a case by case basis.</p>

receive SAG grant funding to cover the remainder of the day?	
Can I backdate the start date to June 20, 2020	SAG Awards will not be backdated. The grant start date will need to be after July 1, 2020
I also need to apply for one child just for 6 weeks. It sounds as if that can be a separate application when I want applying for 6 months. Is that correct? Would the financial request still be combined on one?	Yes, please apply and complete two separate SAG applications if you are requesting support for one child for six weeks and two other children for 6 months. The financial requests separate to the specific application for the two different time periods.
Funding Available	We have a limited amount of funding to award at this current grant cycle. CDD is anticipating another round of grant request to be announced after July 30, 2020
Equipment	We are not approving equipment in this grant cycle
How much can I request?	The maximum amount requested may not exceed \$10,000 in a 6-month SAG period. Requests from the same program for the same child in the same fiscal year (July 1 – June 30) will be considered only under exceptional circumstances. Grant amounts and awards are determined based on available resources, reasonable costs and demonstrated need.
If we missed this opportunity to apply for funding, will we have another chance in the fall?	There will be additional opportunities during this FY to apply for Special Accommodation Grants.