

 VERMONT		
DEPARTMENT FOR CHILDREN AND FAMILIES Child Care Financial Assistance Manual		
Chapter:	CIS (Children's Integrated Services)	
Subject:	Family Support for Refugee Families – Children's Integrated Services	
Approved:	Reeva S. Murphy, Deputy Commissioner	Effective: 09/04/2016

PURPOSE

To support self sufficiency and growth for refugee families residing in Vermont

POLICY

When refugee status is affirmed a service need of Family Support will be established. **A year** of Full Time or Part Time child care services will be approved as requested by the family. A family support team meeting is not necessary to approve the services.

PROCEDURE

- A Child Care Financial Assistance and Family Support application must be completed by the client. Assistance should be provided by the CIS Child Care Coordinator.
- Follow up by the CIS Child Care Coordinator is mandatory if the applications are coming from a person with a status of:
 - refugee,
 - immigrant,
 - asylum status
 - non English language
- Contact with the Vermont Refugee Resettlement Program should be made to clarify the needs of the family.
- A new service need must be established at re-determination. An additional year of Family Support may be granted by the Family Support Team however all required paperwork (referral, intake, authorization, supplemental, one plan, score sheet) for a Family Support file is necessary.