


# Child Welfare And Youth Justice Policy Manual

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| <br><b>VERMONT</b><br>DEPARTMENT FOR CHILDREN AND FAMILIES<br>Family Services Policy Manual |  | <h1>233</h1>             |
| Chapter:   | Residential Licensing                      |                          |
| Subject:   | Variances for Agency Approved Foster Homes | Page 1 of 1              |
| Approved:  | Fredrick M. Ober, Division Director        | Effective: 7/22/98 FINAL |
| Supersedes:  | Licensing Policy 4400                      | Dated: 9/15/93           |

## PURPOSE

To outline procedures for the review of requests for variances for foster homes approved by licensed child placing agencies.

## POLICY

Foster homes approved by licensed child placing agencies must meet all regulations for family foster care. The Residential Licensing Unit (RLU) must approve any variance. Requests for variances will be regarded as a request by the agency for a variance from Child Placing Agency regulation 4000.01 rather than a request from the family for a variance from family foster homes licensing regulations.

The assigned licensing social worker will review the request, obtaining further information from the agency as necessary, and make a recommendation to the Residential Licensing Unit Director. If information submitted by the agency is sufficient, direct contact with the foster homes is not necessary. The Residential Licensing Unit Director will notify the agency of the final decision. If the RLU denies the request, the notice will describe the agency's appeal rights.

Unless otherwise specified in the conditions of the variance, the agency will review the variance annually in connection with the re-approval of the foster home. If the criteria for approval of the variance still apply, the agency may continue the variance, noting the review in the family's record.