

 VERMONT DEPARTMENT FOR CHILDREN AND FAMILIES Family Services Policy Manual		112
Chapter:	Eligibility Determination	
Subject:	Reviewing Eligibility: IV-E and Medicaid	Page 1 of 2
Approved:	James Morse, Commissioner	Effective: 7/5/04 FINAL
Supersedes:	Social Services Policy No. 112	Dated: 1/18/99

Purpose

To describe the requirements for reviews of IV-E and Medicaid eligibility.

Policy

IV-E Reviews

Each child in custody who is determined initially IV-E eligible must be reviewed for at least annually. The review is due to the Child Benefits Unit by %%%%. The district IV-E manager is responsible to notify the child's social worker when the review is due (based on a list sent by the central office) and for ensuring the review is completed on time. In addition, if the child's circumstances change in such a way to change the child's eligibility for IV-E, a review must be completed. Examples are:

- Change in deprivation factor in the home from which the child was removed;
- Change in the child's income and/or resources.

To complete a review, the district IV-E manager, or the social worker will complete a (checklist) and send it to the Child Benefits Unit Title IV-E Specialist.

Medicaid Reviews

For children in custody who are on Medicaid, social workers need not initiate routine reviews or report address changes. Reviews initiated by the Health Access Eligibility Unit (HAEU) must be completed promptly. Also, the following changes must be reported to HAEU.

- Change in primary insurance;
- Child's name change;
- Child is adopted.

The following changes are reported electronically to (DSW) on a weekly basis:

- Address changes;

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- Child is at Woodside over 30 days (Note: This will trigger Medicaid closure. The worker must apply again once the child is discharged from Woodside.)
- Child is returned home;
- Child is discharged from custody.

Placement Home

If child is placed at home and/or removed from custody, the social worker will notify the parent of their responsibility for the child's medical care and expenses by sending an FS-201L to him or her, retaining a copy for the record.