

**MEMORANDUM OF UNDERSTANDING**  
**Department of Corrections and Department for Children and Families**

This Memorandum of Understanding is hereby entered into by the State of Vermont, Department, for Children and Families (DCF)/Family Services Division (FSD and State of Vermont, Department of Corrections (DOC).

**Objective:** To provide services to 16/17 year old misdemeanor population who required detainment services.

**Term of Agreement:** This agreement will be in effect from July 1 2011 through June 30 2014.

Under this agreement, the Department for Children and Families agrees to the following:

1. Review detention and sentenced 16/17 year old admissions to correctional facilities and local lock-ups.
2. Respond to requests from DOC staff for placements assistance for misdemeanants.
3. Consult with field and facilities regarding issues around 16/17 year old misdemeanants and felonies under the age of 16.
4. Collaborate with DOC chain of command, legal division and IT staff around youthful offender and 16/17 year old issues.
5. Monitor DOC compliance with federal/state jail removal requirements and provide reports as required.
6. Coordinate delivery of case work services between departments.
7. Ensure that the MOU for Woodside placements is followed.
8. Coordinate with DCF/DOC staff relative to joint funding of 16/17 year old placements either in or out of state. Assist in drafting guidelines for joint funding.
9. Attend DOC management operations meetings as requested.
10. Provide reports to DOC as requested.

Under this agreement, the Department of Corrections agrees to the following:

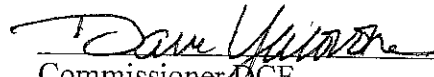
1. Assure that DCF/FSD is notified of 16/17 year old admissions.
2. Reviews, establishes contracts, and pays invoices for payment of services for 16/17 year old misdemeanants and felonies under age of 16.
3. Track cost, service utilization and management of DOC resource budget for youthful offenders and 16/17 year old misdemeanants.

4. Provide DCF compliance monitor access to DCO facilities and holding logs.
5. Ensure that the MOU for Woodside placements is followed.
6. Meet with DCF staff as needed.
7. DCF will represent to DOC an invoice in July and January in the amount of \$15,000.00. DCF will provide to DOC no later than August 15 a reconciliation of how these funds were expended. If the reconciliation shows an unspent balance, these funds will be returned to DOC no later than August 31.
8. Have available on a yearly basis \$30,000.00 to be used for joint-funded youth.

This agreement will remain in place until renewed by DCF/FSD and DOC

  
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Commissioner DOC

6/30/11  
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Date

  
\_\_\_\_\_  
Commissioner DCF

6/29/11  
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Date