P-2900 Fuel Program

A. Forms and Notices

All applicant notices are computer generated.
NOTE: The forms that the applicant must sign are in italics.

PATH 148	Fuel Supplier Certification Agreement
PATH 201SF	***Fuel Assistance Application***
PATH 203F	Fuel Program Worksheet
PATH 220	Notice of Decision (computer-generated)
PATH 202SFP	***Verification of Medically Necessary Services***
PATH 202SFH	***Verification of Caretaker/Companionship Services***
PATH 220EX	Notice of Expedited Seasonal Fuel Assistance Benefit

B. General Application Procedures

Except where otherwise stated, these procedures are directed to staff in the Office of Home Heating Fuel Assistance (OHHFA).

1. Instructions for District Offices

All fuel program applications will be processed by the OHHFA.

If an applicant returns a PATH 201SF, Fuel Assistance Application, to a district office, the district office receptionist will:

Check that the application is signed. If it is not signed and the applicant is not present, it shall be forwarded to OHHFA with a note to alert the fuel worker. If it is not signed and the applicant is present, obtain a signature.

Date-stamp all applications. Keep mail-in applications in their envelopes because the postmark is proof of the application date. On a daily basis, mail applications and attachments, if any, to the Office of Home Heating Fuel Assistance, Department of PATH, 103 South Main Street, Waterbury, VT 05671-1201.

OHHFA will process applications according to program procedures.