

The Child Development Division's Timeline for Reg Review and Rule Making

Date	Activity	Who
DEVELOPMENT PHASE – Timeline and process developed by CDD		
January - March 2011	Statewide tours to kick off reg review and solicit participation names/ideas	Reeva Sheila
December/January 2011/2012	Write RFP, advertise, score proposals and hire consultants	Sheila, RRPMT
December 2011	Announcement postcard <ul style="list-style-type: none"> • Website functional • Survey for VIT sites • Applications for facilitators 	Heather Sheila
January 2012	Identify participants for all groups	RRPMT
January 2012	Convene initial meeting to begin implementation	RRPMT and RRST
February –November 2012	VIT sessions	RRPMT, RRST, RRWG
February –November 2012	Community forums – existing forums and Legislative Day and VAEYC conference, etc	RRPMT, RRWG, CDD staff, community participants
February –November 2012	Draft proposed rules	RRST
November/December 2012	Prepare final proposed rules for filing	RRST
January 4, 2013	Pre file proposed rules with ICAR	Sheila, Dianne
January 14, 2013	Meet with ICAR	Reeva, Sheila, etc
January 15-24, 2013	Prepare proposed rules for filing with Secretary of State	RRST
PROMULGATION PHASE – timeline and process dictated by Statute		
January 25, 2013	File proposed rules with Secretary of State (clock starts ticking, must file adopted rules within 8 months or start all over again – September 23 rd)	Sheila, Dianne
January 30 and February 7 2013	Rules published online and in newspaper	Sec of State office
March 7, 2013	Public Hearing	Reeva, Sheila, etc
March 14, 2013	Comment period over	
March 14-29, 2013	Incorporate public comment into Comment Response Document and mail to all participants (must wait at least 7 days from hearing)	RRST
March 14-29, 2013	Prepare final proposed rules for filing with Secretary of State and LCAR	RRST
April/May 2013	Meet with LCAR –wait for LCAR action before filing adopted rule	Reeva, Sheila, etc
June 2013	Prepare adopted rule for filing	RRST
June 2013	File adopted rules	Sheila, Dianne
June 2013	Post adopted rules on CDD website	Heather

See work plan for participants in following groups

RRPMT – Reg Review Process Management Team

RRST – Reg Review Support Team

RRWG – Reg Review Work Groups