

**Save the Dates**  
**Draft Orientation and Training Topics/Support Materials Outline**  
**Children's Integrated Services Intake Coordinators**  
**August 14, 2009**

Conference Call 1-2pm		Orientation & Training	
Session	Date	Topics	Support Materials
1	September 2, 2009 Guest: Suzanne Santarcangelo – AHS Director of Healthcare Operations, Compliance and Improvement, AHS Secretary's Office and Co-Director of AHS-CIS	Agency of Human Services CIS (prenatal to 22 years) Steering Committee work CDD State and Regional CIS (prenatal to 6 years) Teams and Plans Outreach, Initial Identification, Referral and Intake Consent and Confidentiality	State and Local CIS Team Structure, Job Description, CIS Flowchart and Parent Brochure
2	September 16, 2009	Continued Regional CIS Plan - Outreach Referral and Intake System Consent and Confidentiality	Regional Plans, Technical Assistance Guidance (TAG), CIS Forms: Consent, Intake and Referral
3	September 30, 2009	Continued CIS Regional Plan - Referral & Intake System & Data Collection	Outreach Plan Guidance, Provider Referral Source Flyer and CDD-CIS
4	October 14, 2009	One Plan Standards, Competencies and Best Practices Professional Development, Training and Resources	One Plan work-to-date Standards, Competencies and Best Practices webpage
5	October 28, 2009	Monitoring Access and Outcomes	CIS Data Management System – Charter
6	November 4, 2009	Feedback	