



STATE OF VERMONT  
AGENCY OF HUMAN SERVICES

DCF

Department for Children and Families

BULLETIN NO.: 08-04

FROM: Joseph Patrissi, Deputy Commissioner  
Economic Services Division

DATE: January 22, 2008

SUBJECT: Food Stamps Procedures Checklist

CHANGES ADOPTED EFFECTIVE Upon Receipt

INSTRUCTIONS

- Maintain Manual - See instructions below.**
- Proposed Regulation - Retain bulletin and attachments until you receive Manual Maintenance Bulletin: \_\_\_\_\_**
- Information or Instructions - Retain until \_\_\_\_\_**

MANUAL REFERENCE(S):

This checklist includes pages issued through 01/22/08.

Compare your manual page by page with the checklist. If your page matches the checklist, check the first column headed "OK". If you are missing a page or have an older version of the page, check the second column headed "Need". If you have a newer version of the page, do not check "Need."

**Requests for manual pages must be received in Planning, Policy and Regulation Unit no later than March 31, 2008. Page requests received after that date may not be filled. You may have to wait until the next Food Stamps Procedures checklist is done.**

Put your name and address on each checklist page where you have a "Need" checked. Send the checklist to Afsar Sultana at the address below. If your manual is missing a lot of pages, we may require you to pay a surcharge or, in some cases, buy a new manual.

Send the checklist to: Afsar Sultana  
DCF/ESD/PPR  
103 South Main Street  
Waterbury VT 05671-1201

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