



## **Family Unification Program**

### **Documentation of Inadequate Housing**

Name of eligible family/youth:

Brief description of housing situation:

**The family/youth referred for FUP assistance must have a housing situation that meets one of the following definitions. Please check ✓ all that apply.**

#### **1. Substandard Housing**

The housing is substandard if the unit where the family or youth lives:

- Does not have indoor plumbing that works
- Does not have a working flush toilet in the unit for the family/youth's exclusive use
- Does not have a working bathtub or shower in the unit for the family/youth's exclusive use
- Does not have safe or adequate electricity
- Does not have safe or adequate heat
- Does not have a kitchen
- Has been declared unfit for habitation by an agency or government unit

#### **2. Dilapidated Housing**

The housing unit where the family or youth lives is dilapidated if it:

- Does not provide safe and adequate shelter
- Endangers the family/youth's health, safety, or well-being in its present condition
- Has one or more critical defects
- Has a combination of intermediate defects in sufficient number or extent to require considerable repair or restoration

#### **3. Homelessness**

The family or youth is homeless if:

- They do not have a fixed, regular and adequate place to stay at night **AND**
- Their primary nighttime residence:
  - Is a supervised shelter designed to provide temporary housing (e.g., welfare hotels, congregate shelters and transitional housing)
  - Provides temporary housing for people intended to be institutionalized
  - Is not designed for, or ordinarily used as, regular sleeping accommodation for people

#### 4. Displacement by Domestic Violence

A family or youth is displaced by domestic violence<sup>1</sup> if:

- They left a housing unit because of domestic violence *OR*
- They need to leave a housing unit to protect their health & safety because:
  - o A person who commits domestic violence lives there
  - o A person who has committed domestic violence knows where they live

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1. Domestic violence means felony or misdemeanor crimes of violence committed by a victim's current or former spouse, a person with whom the victim shares a child, a person who is cohabitating with or has cohabitated with the victim as a spouse, a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving grant monies, or any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction.

#### 5. Living in Overcrowded Housing

A family or youth is considered to be living in an overcrowded<sup>2</sup> unit if:

- The youth lives in an overcrowded unit
- The family lives in an overcrowded unit, a condition that could result in the imminent placement of the child(ren) in out-of-home care *OR*
- The family's housing unit would become overcrowded if a child/children currently in out-of-home care returns to the parent's home

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2. VSHA will determine whether the unit is "overcrowded" in accordance with VSHA Section 8 Administrative Plan, Chapter 6: Income and Subsidy Determinations.

#### 6. Imminent Danger of Losing Housing

A family or youth is in imminent danger of losing their housing if they:

- Will be evicted from a private dwelling unit within a week, no other housing has been identified and they lack the resources needed to find a new housing unit

Briefly describe the situation:

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I \_\_\_\_\_ **CERTIFY** that the family/youth listed on this form:

- IS  IS NOT currently living in inadequate housing as defined above.

\_\_\_\_\_  
Name of agency, shelter or government official

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Address

\_\_\_\_\_  
Date

#### Recertification (if form is more than 60 days old when the voucher is issued):

I certify that the information on this form is still accurate.

\_\_\_\_\_  
Name of agency, shelter or government official

\_\_\_\_\_  
Date