

WORK 4 KIDS “Check-List”

- Obligor shall attend all scheduled Court events (If Obligor cannot attend Court event due to employment or any other reason, he/she shall obtain permission **from the Court** to be excused from the Court event and should also contact OCS)
- If Obligor obtains employment *prior* to the Court event, Obligor shall contact OCS so that wage-withholding can commence (Obligor should be advised to make any and all payments that should be made pursuant to the Court Order to OCS until/unless such time that wage-withholding commences) (Obligor shall report the name, address and phone number of the employer)
- If required by Court Order, Obligor shall engage in an aggressive job search & shall document his/her job search efforts on a job log (SEE ATTACHED)
- If Obligor is unable to pay, in full, as indicated in the current Child Support Order, Obligor must file a *motion to modify child support* to have his/her obligation reviewed by the Court. If the Court grants Obligor’s request, the child support obligation can only be modified **back to the date when the Obligor filed their motion to modify child support**. Obligor may file the motion to modify directly with the Court, with the assistance of counsel, or with the assistance of OCS
- If required by Court Order, Obligor shall provide updated medical records from their medical provider. Said records must contain information about Obligor’s **diagnosis, prognosis, limitations (if any) imposed upon Obligor by virtue of said diagnosis, and a statement as to whether or not Obligor is currently compliant with treatment recommendations**

