

## INTERPRETIVE MEMO

3SquaresVT Rule Interpretation

Procedural Instruction

This memo remains effective statewide until it is specifically superseded – either by a subsequent memo or by a contradictory rule with a later date.

Please file in your manual facing the page indicated below.

Facing page 273.12a 1 Effective date of this memo April 5, 2013 Page 1

This memo:  is new  replaces one dated May 22, 2012

### UPDATE: Simplified Reporting and Certification Periods

MBH  
PD

Group	Certification period	Reporting system. What household must report.	When household must report changes.
<p>Households where everyone is elderly or disabled, with no earnings, or on a fixed, unearned income.</p>	<p>24-month certification and 12-month report.</p>	<p style="text-align: center;"><b>Simplified Reporting</b></p> <p>When income equals or exceeds 130% FPL. Households with income already above 130% are not required to report changes until next certification.</p> <p>(Anytime a household reports a change in income, they are required to report all changes in their circumstances.)</p>	<p>No later than the 10<sup>th</sup> day of the month after the month of the change.</p>
<p>Households with stable circumstances, including</p> <ul style="list-style-type: none"> <li>• elderly and disabled households with earnings,</li> <li>• homeless,</li> <li>• households with no income, and</li> <li>• migrant and seasonal farm worker households.</li> </ul>	<p>12-month certification with a 6-month interim report.</p>	<p style="text-align: center;"><b>Simplified Reporting</b></p> <p>When income equals or exceeds 130% FPL. Households with income already above 130% are not required to report changes until next certification.</p> <p>(Anytime a household reports a change in income, they are required to report all changes in their circumstances.)</p>	<p>No later than the 10<sup>th</sup> day of the month after the month of the change.</p>
<p>Expedited households and others appearing likely to become ineligible in the near future.</p>	<p>1 to 2 month certification</p>	<p style="text-align: center;"><b>Simplified Reporting</b></p> <p>When income equals or exceeds 130% FPL (same as above) or when ABAWD status changes (such as loss of job, work hours fall below 20 hours a week).</p>	<p>No later than the 10<sup>th</sup> day of the month after the month of the change.</p>